



# BARTLETT BROOK APARTMENTS

1690 Shelburne Road, South Burlington, Vermont 05403



## TENANT APPLICATION - One application per applicant required.

Today's Date: \_\_\_\_\_ Unit(s) of Interest: \_\_\_\_\_ Desired Date of Occupancy: \_\_\_\_\_

Office Use Only — Security Deposit Received Date \_\_\_\_\_ Paid \$ \_\_\_\_\_ Initialed \_\_\_\_\_

### APPLICANT'S INFORMATION EMAIL ADDRESS \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PH# \_\_\_\_\_ CELL PH# \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

### EMERGENCY CONTACT EMAIL ADDRESS \_\_\_\_\_

(Closest relative not living with you)

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

### PERSONAL REFERENCES (Non family member) EMAIL ADDRESS \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

### HOUSING INFORMATION Do you rent or own your current home? Rent Own

OCCUPANCY DATES OF CURRENT HOUSING: FROM: MONTH \_\_\_\_\_ YEAR \_\_\_\_\_ TO: MONTH \_\_\_\_\_ YEAR \_\_\_\_\_

### CURRENT LANDLORD INFORMATION (as applicable) EMAIL ADDRESS \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

### FORMER LANDLORD (if at above address less than 1 year) EMAIL ADDRESS \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

ADDRESS OF FORMER RESIDENCE: ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

OCCUPANCY DATES OF FORMER RESIDENCE: FROM: MONTH \_\_\_\_\_ YEAR \_\_\_\_\_ TO: MONTH \_\_\_\_\_ YEAR \_\_\_\_\_

### **IMPORTANT FINE PRINT – PLEASE READ AND SIGN BELOW**

All rental charges are due and payable on the first day of each month, in advance.

I warrant that the information supplied is true and correct. I have been informed that the Owner or Manager or Neville Companies Inc., is a member of the Credit Data Services, Inc. and may obtain my personal credit report with Credit Data Services, Inc. or any other agency to evaluate my qualifications as a potential tenant: and to evaluate my qualifications if the lease is to be renewed. I have been informed that the Owner or Manager or Neville Companies Inc. reports to the Credit Bureau Service of Vermont, Inc. any delinquencies pursuant to the lease agreement or eviction proceedings. The Owner or Manager or Neville Companies Inc. warrants that any verification is for the purpose of entering into a rental agreement, lease renewal, or for rent collection purposes, and further warrants that any credit information derived from credit reports or third parties will be kept confidential and not revealed to any third party. I authorize the Owner or Manager or Neville Companies Inc. to share my application with other sources. I authorize the Owner or Manager or Neville Companies, Inc. to check my credit, rental and employment history and to answer questions from third parties regarding the Owner's, Manager's or Neville Companies Inc.'s rental experiences with me.

Security deposits received will be refunded if the application is not accepted or if the lease agreement has not been executed by any tenant. All or a portion of the security deposit is retained if any tenant has executed the lease agreement.

**Application must be completed and signed on BOTH sides to be processed.**

Signature and Acceptance by Applicant: \_\_\_\_\_ Office Only: \_\_\_\_\_



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**APPLICANT'S NAME** \_\_\_\_\_

**FINANCIAL INFORMATION** BANK NAME \_\_\_\_\_

CHECKING ACCT# \_\_\_\_\_ SAVINGS ACCT# \_\_\_\_\_ OTHER: \_\_\_\_\_

**EMPLOYMENT INFORMATION/INCOME** EMPLOYER \_\_\_\_\_  
(Business Name)

POSITION \_\_\_\_\_ LENGTH OF EMPLOYMENT \_\_\_\_\_ SALARY \$ \_\_\_\_\_ PER \_\_\_\_\_

For verification purposes:

CONTACT \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

OTHER INCOME SOURCES:

TYPE \_\_\_\_\_ INCOME \$ \_\_\_\_\_ FREQUENCY \_\_\_\_\_

TYPE \_\_\_\_\_ INCOME \$ \_\_\_\_\_ FREQUENCY \_\_\_\_\_

### **OTHER INFORMATION**

LIST ALL OTHER TENANTS APPLYING FOR THIS UNIT: \_\_\_\_\_  
(Each potential tenant must apply separately.)

DO YOU HAVE PETS: \_\_\_\_\_ IF YES, # & TYPE: \_\_\_\_\_

VEHICLE: YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_ PLATE# \_\_\_\_\_

HAVE YOU EVER BEEN CHARGED WITH A CRIME? \_\_\_\_\_ IF YES, FOR WHAT? \_\_\_\_\_

WHEN? \_\_\_\_\_ IN WHAT STATE? \_\_\_\_\_

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\_\_\_\_\_  
Signature and Acceptance by Applicant

Office Only: \_\_\_\_\_

#### **NEVILLE COMPANIES INC.**

30 KIMBALL AVENUE, SUITE 101, SOUTH BURLINGTON, VT 05403

Phone: (802) 862-0208

Fax: (802) 860-6628

Leasing Information: (802) 540-5599

*Neville Companies, Inc. is an equal opportunity housing provider. Neville does not discriminate on the basis of race, color, sex, national origin, religion, familial status, handicap, age, sexual orientation or because a person is a recipient of public assistance, including Section 8 housing assistance.*

### **How did you hear about us?**

Internet Search  Road Sign  Friend/Family Member  Other \_\_\_\_\_